



Railway Inn Steering Group
Minutes of Meeting held on 22nd September 2026, 7.00pm
New St, Norton Bridge

Present: Sue W; Rachael D; Neil B; David W

Apologies: Sylvia B, Andy B; Marg A-W; Fran D; Ian W; Holly D; Kris D;

Matters Discussed

Last Minutes – 1st September 2026

These have been approved and can go on the website.

Action list

1. Thomas Forrester has agreed to a date of 22nd November 2026, from 2pm to 6pm for our Antiques Fundraiser.
2. CAMRA presentation - 3rd October 2026 – David is attending with Sue.
3. We have been invited to go to the Royal Oak Community Pub at Church Eaton. Sue will arrange this.
4. We now have the website QR code.
5. The Business Plan is to be updated.
6. The Eccleshall Show was a success – one shares purchase came out of us attending - so far.
7. Stafford Market – Rachael has not got anywhere trying to speak to the market promoters. She will approach the markets dept. of the council directly.
8. Vernon Kaye – Rachael has emailed Radio 2 and not had a response so far. Vernon does tend to air more community voice notes, so Rachael and David will work on a script to put forward.

Other Publicity/Share Ideas

Stone Farmers Market

We will be attending Stone Farmers Market on 17th October. We will be covered by the Chebsey Parish Council liability insurance. The Parish Clerk will pay the £40 for our stall and we will reimburse them ASAP. Sue, Marg, Rachael & Fran will work on the stall. Thank you to Chebsey Parish Council for their help and support.

Painting Prints

It was agreed that Rachael can spend a maximum of £20 on a frame, for a sample print of the painting. This will be used to display it at events, to help advertise the artwork available for sale.

Video

Sue has sent out some scenario/scripts to be considered and she has approached several Colleges and Universities. Wolverhampton University have replied to Sue about a route she could follow to get a volunteer videographer. The Plunkett guide on videos was discussed. The Committee agreed we would pay a volunteer reasonable travel expenses and if they are with us for a while, we will also feed them. Sue is going to do a video pilot with Ben & David.

**Hospitality Support Fund**

This was discussed. Sue has asked questions of the fund and is currently waiting for a response. We have agreed that if we are eligible, we will apply for it. David will contact Pam at Stafford Borough Council and confirm we are going to submit an application. If we are eligible, then a sub group of Sue, Marg & David will work on this, as it can tie in with their meetings with Greg Stott.

Greg Stott Meeting

We talked about what should be discussed at the meeting. Sue will liaise with Jeremy Pert.

Finances

Sue feels that she and Rachael should also have access to the online bank account. This will be to facilitate quicker authorisation of spending outside of a Committee meeting.

Banner

Our banner needs to be delivered to be displayed at the Oktoberfest event. Sue will do this and she will deliver flowers as a thank you to Cath, as this is the 2nd time she has allowed us to have free advertising. Rachael to send Sue the email.

Newsletter

The newsletter is going to be sent out via email, put on the website and Rachael will share it on Facebook with a hyperlink.

Any Other Business

Good quality raffle prizes are needed for upcoming events please.

Date of Next Meeting

Is at Sue & Ian's house at 7pm on Tuesday 13th October. Next biscuits – David.



Actions

No.	Action	By
1	Rachael to advertise the Thomas Forrester event on Facebook	RD
2	Sue & David to do the CAMRA presentation on 3.10.26	SW & DW
3	Sue to arrange the Royal Oak visit	SW
4	Sue to update the Business Plan	SW
5	Rachael to contact Stafford Council about their market	RD
6	Rachael & David to write a script for a voice note to send to Vernon Kaye, Radio 2	RD & DW
7	Sue, Marg, Rachael & Fran to manage the stall at Stone Collectables Market	SW, MA-W, RD & FD
8	Rachael to buy a frame for a print of the Painting, to be displayed at events	RD
9	Sue to try to recruit a potential videographer volunteers and to do a video pilot with Ben & David	SW
10	Sue & David to liaise with the council and apply for the Hospitality Support Fund if we are eligible. To also set up a sub group with Marg if we are eligible.	SW & DW MA-W
11	David is going to look at the process for registering for online banking	DW
12	Rachael to send Sue the Oktoberfest email & Sue to deliver the banner with some flowers.	RD & SW
13	David to send out the Newsletter via email and add it to the website. Rachael to post the Newsletter on the Facebook page.	DW & RD
14	Donate good raffle prizes if possible	ALL