



Railway Inn Steering Group
Minutes of Meeting held on 31st March 2026, 7.00pm
New St, Norton Bridge

Present: Sue W; Ian W; Rachael D; Neil B; Marg A-H; Andy B; Sylvia B; Holly D; Fran D; David W; Kris D

Apologies: none

Matters Discussed

Minutes – 10th March 2026

Minutes agreed by Committee and can now be shared on the website.

Review of Actions List

Bank cards distributed for Community Pub bank account. David will transfer the money from the Friends of Norton Bridge account to the new one.

Radio Publicity

Kris has emailed a few radio stations and not heard back. He will chase them again. Ian sent out a media document about our progress - to increase our exposure. He has not heard anything from the so far.

Generator

The generator has been tested and is working.

Email Lists

David will complete a list of Pledgers email addresses and a list of Followers email addresses so we can send targeted information.

Bank Account Deposit

There is £10.70 in the bank account that is not accounted for. It will be left in the friends of Norton Bridge loaned account, in case it is an accidental deposit.

Meeting with Deputy Chief Executive of Stafford Borough Council – Gregg Stott

This was a positive meeting. If necessary the council would be willing to look at all the powers that they have to assist us. Gregg will put us in contact with a person in the Council who specialises in fundraising applications & business plans. There probably won't be any funding for us to apply for until around June / July 2026.

Greg would like to have another meeting with us late summer. He will find out if we can have rural rate relief. He is happy to write letters of support for us.

Peter Jones – Borough Council

Peter got in touch with Marg, to advise that there is £100,000 in funding available through the Police & Crime Commission for causes across Staffordshire.

Share Offer & Business Plan

Sue doesn't feel we are ready for the Share launch meeting, so we may have to change the meeting date. Nick from Plunkett has looked at the documents today and there is very little negative feedback. He also advised that it is usual for the Committee to have individual Bio's in the documentation. Amendments to the documents were discussed. When Sue has done the work she will distribute them to gain feedback from the Committee. Rachael to help Sue with the documentation amendments.



We need to do a Facebook post explaining tax relief as we approach Shares launch. This may help us to increase shares purchases.

David is doing a tidy up of the Share Offer form & Transfer on Death form. He will also make contact with the person at the council that works on business plans to get advice on making our plan ready for the launch.

The new Share Launch Meeting is Sunday 17th May at 3pm. We need to arrange a meeting with Nick to get advice and help plan the event.

Pop Up Pub

Ian has 2 marquees & a generator – this has been tested and is in working order. Rachael to set up a What's App sub group – The group consists of Andy, Rachael, Holly, Fran, Ian & Neil. The 1st Pop Up Pub is Sunday 14th June 2026.

Leigh Ingram's Letter

Leigh sent a nice, supportive letter. We will invite her to the pop up pub.

Quiz

The next Quiz is 24th May 2026

Bingo

The Bingo event on 12th April 2026 has sold 31 seats so far. The capacity is 46. Treats wanted for the food hamper – Chocolates & biscuits are requested.

Needle Felting

There are needle felting events on 24th June & In November this year.

Thomas Forrester

Ian & Neil will sort out an event with Thomas. It could possibly be held at the pop up pub. Thomas is happy to do a talk & or a valuation – people would get charged for the valuation in order to fundraise. Marg & Sue will do a tombola. We could arrange a food van.

Painting Offer

Sue has been approached by an old school friend who is an excellent artist. He would like to do a painting for us free of charge. This could either be auctioned or we could sell prints of it and keep the original for the pub.

Newsletter

Sue has put information together for the next Newsletter.

Fran – Publicity Signs

Fran & Rachael are going to design some signs that can be posted on the main road through the village - in both directions. These will be to publicise our campaign further to passing motorists. They will be laminated and Fran will mount them onto wooden boards and posts and onto telegraph poles.

Next Meeting

21st April 2026 at Sue & Ian's house.



Actions:

No.	Action	By
1	Share the Minutes of the last meeting on the website	DW
2	Transfer money from old bank account to new one	DW
3	Chase radio publicity emails	KD
4	Complete Pledgers and Followers email lists	DW
5	Amend the Shares documents & Business Plan	SW & RD
6	Facebook post explaining tax relief – to be discussed at next meeting	RD
7	Arrange to a meeting with Nick to get advice & plan the Shares launch meeting	SW
8	Finish tidy up of Share Offer form & Transfer on Death form.	DW
10	Set up Pop up Pub What's App group	RD
11	Organise Thomas Forrester event	IW & NB
12	Complete the next Newsletter	SW
13	Complete & mount publicity signs throughout the village.	FD & RD